

# Big Moose Community Chapel

## Annual Meeting, August 25, 2019

### Minutes

**A. Call to order** – Clerk

The meeting was called to order at 12:05 p.m.

**B. Establishment of a quorum** – Clerk

The Clerk read the criteria for Chapel membership from the by-laws and established that 24 members were present, which constituted a quorum.

**C. Election of presiding officer and two inspectors of election** – Sara Burrows was elected presiding officer and Steve Schanely and Dick Williams were elected inspectors of election.

**D. Proof of due notice of the meeting and reading of the notice of the meeting:**

On behalf of Nominations Chair Martha Widdicombe, Steve Schanley reported that the Annual Meeting was announced during the worship service on the two Sundays prior to the meeting date, and read the notice announcing the Annual Meeting and the slate of trustees proposed for election.

**E. Approval of the Minutes of the 2018 Annual Meeting**

The minutes, which were sent out to all Trustees and Committee chairs in advance of the meeting, were approved without changes.

**F. Reports of officers**

1. President

It's been my privilege to serve my first year as President of this Chapel, and I will say, it has been a good one.

You will shortly hear from our Trustees and committee chairs who will share their reports of the Chapel's summer activities, events and operations.

But before we hear those, I'd like to express to them my upmost thanks and appreciation. Everything that happens here at the Chapel, and on behalf of the Chapel is the result of the continuous work and selfless efforts of the Board, Committees and volunteers. My role as President has been a joy, and the job made easier because of the exceptional people who dedicate themselves to the workings and wellbeing of this place.

I am pleased to say that the Chapel Calendar has been full week after week. The Sunday worship services, lectures, music events, and our traditional Balsam Bee and Annual Bazaar have happened smoothly and successfully, and the Chapel remains in good financial and structural shape. I would also like to thank Dick and Meredith McCaughey for another wonderful season of Ministry and music.

I look forward to another year of service as President and working in concert with a terrific Board and committees towards the integrity of our Chapels purpose and mission.

- Sara Burrows

2. Vice President – Nothing to report
3. Treasurer – Deferred to the Finance Committee section of the agenda
4. Clerk – Nothing to report

## **G. Reports of committees**

### **1. Finance**

#### **a. Finance Committee**

The Finance Committee met at noon on July 28.

Bill Locke reviewed the Investment Policy for the Endowment and Investment results for the fiscal year through June. Although certain segments of the market i.e. small and mid-cap stocks, value companies and International have not performed as well as domestic growth and large cap in recent years, from a longer-term perspective, the allocations seemed appropriate to the committee, as did the defensive tilt to the strategy.

In terms of performance, the fixed income allocation, roughly 40%, which is mostly in relatively short-term obligations, performed very well, returning 5.45%, while the equity portion returned 0%, the first half of 2019 compensating for the big losses in late 2018. The main account as of June 30 stood at \$1,001,105, the Columbarium account at \$137,558 and the Mathias Music Fund at \$42,324.

Of the permitted 5% “draw”, roughly half is typically used to support Chapel operations, with the rest either put in the Capital Improvements fund or left in the Endowment. Currently there is about \$20,000 in the Capital fund which will be used to repair the Chapel steps. The committee agreed that whatever is not needed for Chapel operations from this year’s “draw” of approximately \$48,00 should go to the Capital Improvements fund.

Dan Conable offered that after we get past the current projects, the need for large expenditures should be over for a number of years, but we all agreed that it is important that we have a longer-term plan for the needs of the Chapel, capital and otherwise, so that we can determine if a fund-raising campaign is needed to increase the Endowment or the Capital Improvements fund. With Brian Johnson agreeing to head up the Facilities committee, that should be a priority and possibly the basis for forming a Development Committee.

We also discussed the Stewardship (annual) appeal in Dec which has grown to about \$16,000 a year, but we felt that it could be strengthened to generate more income, and the committee will be looking to do that.

All in all, however, the Chapel is in good shape financially.

In attendance: Lucy Craske, Katy Beltz, Dick Williams, Dan Conable, Steve Schanely, John View, Sara Burrows and Robin Smith, Chair.

- Robin Smith

#### **b. 2019/20 Budget**

Treasurer John View handed out the Chapel’s financial statement, including expenditures for 2017-18, the 2018-19 budget and expenditures to date, and the proposed budget for 2019-20. The Chapel has had a very good year financially, with reasonable returns to the endowment, near-record income from the Bazaar, an increase in Endowment gifts and contributions to the Stewardship campaign. As a result, the

Chapel will have an operating surplus at the end of this fiscal year and is good shape to fund the next phase of masonry updates on the Chapel without drawing on the Capital Improvements fund.

c. Audit

The Chapel's books were to be audited by Vincent Gilroy, CPA, per a decision taken last August. The Treasurer made multiple attempts to contact that firm over several weeks to initiate the audit, but received no response. In the interest of getting the required audit done in a timely manner, the Treasurer asked Peters and Associates, the Chapel's previous auditor, to conduct the audit. Their audit showed no major issues that would affect the accuracy of the Chapel's trial balance and related balance sheet and statement of profit and loss for the twelve-month period ending August 31, 2018. A copy of the auditors' letter was passed to the Clerk for filing.

2. Balsam Bee

Celebrating its 90th year, the Balsam Bee was held on July 27 with a total of 241 pillows made this year—236 finished at the Bee itself! Forty (40) pillows went home that evening as a result of our "early-bird sale" opportunity.

Thanks for such a successful evening go to John Burrows and his cutting and grinding crews. The many tubs of balsam they ground before the Bee let the first stuffers and sewers get right to work when they arrived. Plus, there was plenty of balsam left to grind throughout the evening so guests wanting a turn in the grinding room were able to have one. This year first-comer honors went to Donna and Tom Hartz with family visiting all the way from Louisiana. By 3:45 the first two pillows were stuffed, sewn, and sold.

Thanks also this year to Karen Schunck for the new hiking-boot design, to Barb Morgan for help with set-up, to Dick McCaughey for an opening prayer, to Lorraine Schunck for teaching new stuffers that you can always stuff even more into a pillow, to Steve Schanely and the evening grinding crew, to Judy Bean for pillow rotation and tagging, to Kiki and Ham White for carrying finished pillows upstairs, and really to everyone in the Chapel family who made the evening a success not only by tackling the tasks at hand but by making our guests feel so welcome and a part of our Chapel tradition. I heard told than once that the Balsam Bee was on someone's "bucket list," and the Bee is a Chapel event that many look forward to.

An unexpected guest was the artist Loretta Lepkowski from Lewis County, who arrived at the Bee with her framed watercolor painting of Earl Covey during the building of the Chapel. She made the original painting a gift to the Chapel and gave us a print of the same for the Silent Auction. Both were received by Dick and by me on behalf of the Chapel, and a more formal presentation of the painting was made to Sara Burrows and Dick at a worship service in August which Loretta and her husband, Peter Ostrum, DVM, attended. Call it another instance of Big Moose Magic, because the couple had been married at the Chapel September 26, 1987.

We made progress this year in deterring pillow sales from the Chapel Booth at the Bazaar before opening. Let me again invite anyone who can attend the Bee next year to grind, stuff, or sew and buy a pillow or two that evening. If that's not possible, please contact me to discuss an advance sale.

There was no resistance to the \$20 pillow price, and the quality of the stuffing and sewing has never been better. Balsam Bee 2020 will be on July 25.

- Mary Moore

3. Bazaar

We want to thank the people of the BMCC for your unending support of this amazing community. We are blessed that you are willing to give of your time, treasure and talents to make each Chapel Bazaar truly special.

2019 has turned out to be an amazing example of the energy that is a constant force to keep this event alive. The Bazaar is a machine, a well-prepared, lovingly cared institution that is fondly remembered and expectantly enjoyed year after year.

We'd like to thank so many people that I'm not sure where to begin. Suffice it so say THANKS for all you do for the Bazaar. To the Booth Chairs, you're amazing. To those who volunteered their time or their goods, you're amazing, too.

If you came to the Bazaar and helped make this a very, very successful event, you're amazing as well.

Thanks seems like a small word, but thanks for bringing the community together on a beautiful day to create a strong community network here at BML.

You are truly treasured year after year.

If you'd like to help with any booth or chair the Kid's Games area, please connect with Barb Morgan or Mary "Kiki" White. We will need more help with Pre-setup next year, but we have time to work on that aspect of the event. If you are interested in getting involved, we'll walk you through the details of any role for the Bazaar you are willing to tackle.

- Mary "Kiki" White and Barbara Morgan

4. Chapel Tours

Tours were held every afternoon from 2-4 p.m., and the Chapel was also opened on several occasions in response to special requests. A total of 149 visitors joined the regular tours.

- Bob Scherfling

5. Communion

The trustees did a wonderful job following directions for where they were serving both elements. I also had some trustees volunteer to serve at both services. Also a trustee volunteered to help fill wine cups. I am very appreciative for their help.

- Jerry Rutherford

6. Discretionary Fund, Sunshine

Discretionary Committee: No money has been expended for the past year. (Last checks were in December 2018)

Sunshine Committee: The following cards have been sent:

6/10/19	Joy Hostage	Sympathy (loss of son)
6/18/19	Tom Hartz	Thinking of You
	Phil Martin	Thinking of You
7/6/19	Libby Wolf	Thinking of You
	Hank Wightman	Thinking of You
7/12/19	Denise Hanlon and Family	Sympathy
7/19/19	Brett Long	Get Well
7/22/19	The Widdicombes	Sympathy (pet)
7/29/19	The Rutherfords	Sympathy (pet)
8/5/19	Pat Williams	Get Well
	Bob Binyon	Thinking of You
	Bill Burrows	Thinking of You
8/8/19	Ida Winter	Happy Birthday
8/18/19	Fran Knorr	Get Well
	The Hydons	Thinking of You

(Total of 15 cards)

- Judy Bean

#### 7. Facilities

Everything has been going well at the manse. The generator has been repaired by Dick and Craig Woods. Light bulbs are being replaced in many of the lamps (LED), and many of the Colpitts lights have been rewired by Rev. McCaughey. At the Chapel, major repointing work was done on the rear chimney and the wall facing the lake. The front steps have a deteriorating base and have cracked in several places. They will be replaced in the spring by Lupini Brothers. The Committee has plans to continue cleaning out and reorganizing storage areas over the coming year. The belfry roof will be inspected this fall to make sure that repairs to the level area do not need additional attention. Tom Hartz turned over his duties as Chair of the committee to Brian Johnston this August. Judy Bean continues as Co-Chair, with particular responsibility for the Manse.

- Dan Conable for Tom Hartz and Judy Bean

#### 8. Flowers

We have had 25 arrangements scheduled over the summer of 2019, with thanks to our loyal committee member Anette Eyer who transports the arrangements from the florist shop in Old Forge every week. Many thanks also to those of you who have ordered flowers to help make each service special with your dedications.

- Ann Conable

#### 9. Gifts/Memorials

We held Memorial Sunday on August 11, remembering 11 members of the community who passed away during the last year. The Committee is planning to work with the Facilities Committee to develop a policy statement to make it clear to potential donors what would be most helpful in the way of tangible donations. We were given a painting by Loretta Lepkowski of Earl Covey at the Chapel when it was under construction. A suitable display location will be identified. The Committee is in the process of finalizing a document which

will give the locations of pew plaques for visitors and others who are looking for a particular plaque. Next year Memorial Sunday will be August 9. If anyone hears about the passing of someone who should be recognized next year, please let Connie know at [cjramen@yahoo.com](mailto:cjramen@yahoo.com).

- Connie Menand

#### 10. Historians Report

The Chapel carried out its traditional schedule of services from Father's Day to late September for its 88<sup>th</sup> year.

The bazaar, outreach, history lectures, and a series of sermon stories drew much support from members and the community.

Memorial Sunday and communion Sunday took place along with weddings and Sunday School.

The trustees have taken good care of the Manse and Chapel with more maintenance continuing supported by members and a substantial endowment.

Rev. Dr. Richard McCaughey completed his 21<sup>st</sup> year as our spiritual leader and advisor.

- Richard L. Williams

#### 11. Historical Lectures

There were 9 Historical Lectures scheduled at Big Moose Chapel on Tuesday nights beginning on July 2nd and ending on August 27th. Kate Lewis from the Town of Webb Historical Society arranged for the speakers.

Tuesday, July 2nd, 2019 - John Taibi A Soldier's Journey Through the Heart of the Park

Tuesday, July 9th, 2019 - Ellen Percy Kraly Our Wildwood Home: Katharine Whited and Adelaide Breckenridge on Twitchell Lake

Tuesday, July 16th, 2019 - Susan Kiesel The Many Faces of the Snowy Owl

Tuesday, July 23rd, 2019 - Charles Herr The Raquette Lake Railroad

Tuesday, July 30th, 2019 - Nathan Vary GPS Navigation on the Stillwater Reservoir

Tuesday, August 6th, 2019 - Town of Webb Historian Peg Masters Women Pathfinders in the Town of Webb

Tuesday, August 13th, 2019 - Sharry and Lance Whitney Mohawk Valley Living

Tuesday, August 20th, 2019 - David Cooney The Wehrmacht in the Mohawk Valley and North Country

Tuesday, August 27th, 2019 - John Sasso History and Legends of the Adirondacks – Facebook

#### 12. Insurance

Jim Schunck gave his annual insurance report at our Memorial weekend meeting for our 5/31/19 renewal with Selective Insurance. Through his longtime relationship with his underwriter, he was able to keep our renewal premiums with LESS than a 1% increase over our expiring coverage. (\$13,178. To \$13,225) A change of just \$47.

The coverages include:

- 1) Flood
- 2) Property
- 3) General Liability (including Pastoral Counseling)
- 4) Non owned auto liability
- 5) Crime
- 6) Umbrella (\$2M limit)
- 7) Workers Compensation (placed with Utica National).

Our relationship with both Carriers above remains very strong. Our having a very positive claim history was a big help to Jim when he was working with our carrier for the renewal.

- James Schunck

### 13. Legal Affairs

Bill Burrows advises that there are no legal issues affecting the Chapel currently.

### 14. Mathias Memorial

The Mathias Music Endowment Fund was established in memory of Fred and Clea Mathias. The Fund was established to perpetuate the strong music program of the Big Moose Community Chapel, to encourage talent in the arts and to subsidize Chapel musical performances.

Interest earned on the Fund, to be distributed this year, was \$1860.

In keeping the missions of the Fund, this year the committee agreed to donate:

- \$700 to Olivia Phaneuf, of Old Forge, for musical studies at SUNY Potsdam.
- \$300 to Aaron Mekkri, of Forestport NY, for studies in graphic design at Mohawk Valley Community College
- \$300 to Nick Olsen, of Old Forge, NY for studies in musical theater and acting at Long Island University
- \$200 to Sterling Brownell, of Old Forge, NY, for musical studies
- \$200 to Katharine Whalley, of West Hartford, CT, and Twitchell Lake, for musical studies
- \$100 to Abigail Wood, of York, PA, for musical studies

The remainder of the income will be retained for future giving or reinvested in the Endowment.

- Meredith McCaughey

### 15. Membership

Nothing to report.

### 16. Memorial Woods

Memorial Woods weathered the winter well and this spring the Columbarium and paths received their annual "Spring clean-up." Additional plantings have been added this summer.

There has been a recent flurry of activity in niche purchases. We began the summer with twelve available niches. Two of the twelve niches were reserved in early summer and

another seven applications were received over the past two weeks, leaving only one available niche. The Committee is responding to one additional inquiry. In addition, during the year, one plaque was purchased and installed.

Given the recent activity, the Committee is in the process of purchasing and installing a second set of niches.

-Jeffrey C. Hadden

-Barbara Getty

#### 17. Music

We wish to thank our organists this year; Lisa Smith, Jennifer Evans, and Nic Steltzer. We plan to continue to have these organists play next summer. Several talented musicians, most of them Mathias award winners, were able to perform during the service to the pleasure of all attending.

The Choir has worked hard to perform varied and interesting anthems. "Strong", "moving", "great" were just a few of the praises from the congregation I received.

The Summer Music Series continued this summer with three performances. Dan Berggren returned again to a very appreciative audience. Peggy Lynn and Dan Duggan, local favorites, played for the first time at the Chapel. We are all looking forward to the performance on 8/28/2019 of "Nook and Crannies", featuring our own Annie Cary from Twitchell Lake. If you are not attending, you are missing some excellent music!

- Terry McSweeney

#### 18. Newsletter

The deadline for submissions for the fall Newsletter is September 6. The Newsletter will be available on the Chapel website after it has been sent out to the full mailing list.

#### 19. Outreach

The Outreach Committee reports the following distribution of the 2019 budgeted Outreach funds:

Home Aide Service of the Central Adirondacks, Inc. (HASCA) \$ 2,000  
Hope House \$1,500; St. Anthony's /St. Bartholomew's Food Pantry \$ 1,500  
House of the Good Shepherd \$800  
Inlet Volunteer Emergency Services \$800  
YWCA Mohawk Valley \$700  
Hospice & Palliative Care (Oneida, Herkimer, and Eastern Madison Counties) \$600  
Adirondack Emergency Communications Tower \$318  
Big Moose Ambulance \$300  
Nicolls Memorial Presbyterian Food Pantry \$200  
Center for Family Life and Recovery \$200  
North Woods Community Center \$200  
St Peters by the Lake \$ 200  
Camp Mark Seven \$150  
Church of the Lakes \$100

Nicolls Memorial Presbyterian Mission Boutique \$100  
North Country Life Flight, Inc. \$81  
Total \$9,749

In addition to this significant financial commitment, which reflects a small decrease of \$260 from 2018, members of Big Moose Community Chapel generously contributed household goods and food items to Hope House, Hall House and the St. Bartholomew's/St. Anthony's Food Pantry.

On August 22nd BMCC volunteered at Hope House, providing cooks and servers.

The committee relooked whether or not the Big Moose Christmas party should be funded from Outreach funds, and it was unanimously decided that this did not fit our committee guidelines as described in the Officers and Standing Committees Roles and Responsibilities. It is acknowledged that this is a worthwhile cause, and we recommend it continue to be funded from the operating budget.

Thanks to everyone, volunteers and contributors, for enabling Big Moose Community Chapel to reach out in Christian love and care to the wider world.

- the Outreach Committee

## 20. Personnel and Contracted Services

The Chapel and Manse buildings and grounds have remained clean, groomed and in good repair thanks to our great group of contractors who work behind the scenes.

Our contractors remain as follows:

Debbie Sleeper to open the Manse in the spring  
Lizzy Getty for cleaning the Chapel and garbage removal  
Tom Thibado for routine Chapel and Manse repairs and opening and closing  
Clark Lubbs for maintenance of Chapel and Manse grounds

The Personnel and Contracted Services Committee will review the roster over the winter. If anyone has suggestions for changes or other people to consider for the 2020 season, please contact the Committee between now and February.

- Sara Burrows

## 21. Publicity

Over this season we've been hit-or-miss in having Chapel events and Worship notices published in the "Adirondack Express." With the demise of the "Weekly Adirondack," the "Express" is the only local paper. We received excellent coverage for the Balsam Bee and were front-page news for the delivery of cookies to the Pointed Pine Quilters and in advance of the Bazaar, but other events have been overlooked for whatever reason. I'll continue to reach out to the editorial staff to make sure Chapel information receives as much coverage as possible.

Susan Taylor has done a great job with the Chapel website keeping worship and event information up to date and easily accessible. The spring and fall newsletters are now available there, and I'll propose posting the Annual Appeal, Christmas, and spring Bazaar letters there, too, in addition to the regular mailings.

For 2020 we are considering the following:

- Adding a poster of the season's musical events to the other Chapel posters we post throughout the area (Worship, Quilt Raffle, Bazaar, Balsam Bee, History Lectures), with copies sent to area churches.
- Buying space advertising in the "Express" for worship and special events or even on a weekly basis for the season in addition to submitting articles and photos as usual.
- Working with the Big Moose, Twitchell, and Fulton Chain property owners' associations to see if and how they can spread the word to their members about Chapel events.
- Buying bigger ad space in the "Express" Summer Guide. We currently buy 1/4 page but could easily fill a half page or even more with information about worship and Chapel events.

My goal remains filling the Chapel for worship and other special events.

- Mary Moore

## 22. Ushers/Refreshments

Ushers were secured for each week, and coffee hour hosts for all but one week. Thanks to everyone who volunteered to help in any way to make our services and coffee hours run smoothly. The usher instructions were simplified to a bulleted version of 1 ½ pages, which will replace the older version in the handbook. It was decided that it makes more sense for the person cleaning the chapel to be the one to re-supply the toilet paper and paper towel supplies, so Barb Getty has taken over that duty. To request a specific week or for more information, please contact Phyllis Sanzone at [pisanzone@gmail.com](mailto:pisanzone@gmail.com) or 315-357-2068.

## 23. Website

A HUGE THANK YOU to John View for setting up the Wi-Fi at the Chapel. There have been many days over the summer that I have needed to go to the Chapel to do BMCC webmaster work with the MUCH faster internet than we are currently experiencing on Crag Point. Another THANK YOU to Mary Moore for her patience as I worked with the pdfs that she sent me to post. The slow internet at our camp (before the Chapel Wi-Fi \_\_\_33 was set-up) made posting pdfs really SLOW.

Website reminders:

1. Thank you to all committee chairs who have been submitting information to keep the website up to date.
  - a. If you have new information to post, please email it to me. I will format it, pass it by Sara and then post it to the website.  
([bmchapelwebmaster@gmail.com](mailto:bmchapelwebmaster@gmail.com))

- b. If you are a committee chair and you have a page on the website, please look it over and make sure it says what you want it to say. If not, please send me updates. I have updated the organization of the site to include some Chapel forms and the prayer request page. If your page isn't where you think it should be, please continue to look through the menu. I didn't delete anything. Just moved things around a bit to accommodate the new info...

2. Calendar: Thank you to all who have kept me up to date with information to post. The calendar is current with all the information I have received to date. I can usually post information within 24 hours of receiving it.

3. Gmail accounts: There are Gmail addresses listed on the website for many committees. These include memorials, worship, music, etc. I have sent emails to all those Gmail accounts to see if they are being delivered to the correct committee chair. We have successfully fixed most of the Gmail issues. However, there are still a few committees who do not get Gmail directly from the website. In those situations, I have replaced my webmaster address for that committee. So, I will receive inquiries from the public and then forward it to the appropriate committee chair.

4. Dan and I met last spring so that he could transition away from the Gmail blasts. In his roles of president and webmaster, he sent the email blasts on his own. I now have the ability to send them for Sara if she needs to communicate to the community. If any other committee chair would like to use the email blast service, please let me know. I'm happy to send them. I will format your message and pass it by Sara for her approval before I send it. We have about 70 subscribers to the service... Not a huge distribution list, but 70 is 70.

5. I would like to keep the site up to date over the winter. Please send committee updates.

Any other website inquiries, please email me at [bmchapelwebmaster@gmail.com](mailto:bmchapelwebmaster@gmail.com)

- Susan Taylor

#### 24. Weddings

Many thanks to Wedding Committee members, who make it possible for us to provide a gracious welcome to the Chapel and make sure that the weddings run as smoothly as possible. Seven weddings were scheduled this season but there were three cancellations as well. So a quiet season compared to the past few years. We have recently attracted couples from the Fort Drum area. There are two weddings scheduled for 2020 so far. We are also tightening up our requirements for officiating clergy as there is a trend of persons who get licensed/ordained online.

- Joanne Carey

#### 25. Worship

##### Sunday Worship

Services began June 23. Rev. Vance Mortensen officiated the first two Sundays. Rev. Dr. Richard McCaughey took over the duties of summer minister on June 30 and will be here

until Labor Day weekend. Rev Paul Gongloff will join us for 3 Sundays in September and Rev. McCaughey will return to close out the season on Sept. 29<sup>th</sup>.

#### Baptisms

The Chapel so far has welcomed 2 new members through baptism this year and both were presented with a children's bible. There is a possible 3<sup>rd</sup> baptism in September.

#### Memorial Services

We celebrated the lives of 2 long time members in July, Gerta Wikander and Jill Binyon.

#### Christmas Service

Last December's service was the first time the Chapel implemented the new standardized Christmas service created by the committee last summer. The program went well and was officiated by Niccolls' Church regular minister, Pastor Loril Hawk. She has agreed to participate in this year's service which will be held on Sunday December 15<sup>th</sup> at 4pm.

#### Prayer Partners

The Committee organized a new group this year with the goal of offering additional spiritual support to those in need of prayers. Mary Moore heads the group. Joys or concerns can be brought to Mary or Judy Bean who share the requests with the group. While most of our praying is done independently, there have been a few times where the members have been able to get together for a group prayer session. Requests can be made all year long.

#### New Goals

Next summer the committee will be looking into ways to increase attendance.

#### Sunday School

Sunday School is offered every Sunday from June 30<sup>th</sup> to Labor Day Sunday at the 9:30 service. There were between 8-15 children each Sunday ranging in ages from 3-15. Parents also often attended with the younger children.

- Barb Morgan

#### **H. Unfinished business**

None.

#### **I. Nomination and election of Trustees**

The following names were submitted for Board of Trustees membership, Class of 2022:

Katie Beltz  
Sara Burrows  
Linda Erion  
Terry McSweeney  
Joan Robinson  
Phyllis Sanzone  
Steve Schanely

Richard Williams name was proposed to fill the balance of the term of Jill Kurtz, ending in 2020.

The complete slate was elected.

#### **J. Nomination and election of Clerk**

Dan Conable was nominated and elected Clerk.

**K. Nomination and election of Auditors**

Treasurer John View proposed Peters and Associates as auditors, and their selection was confirmed by a vote of the membership.

**L. Call the minister and fixing of minister's salary for 2019-20**

Rev. Dr. Richard McCaughey was called as summer minister for the 2020 season, and his salary was fixed at \$680/Sunday.

**M. New Business**

Dick Shore proposed the formation of an Earth Care Ministry within the Chapel's structure of committees and activities. Sara Burrows asked him to draft a formal proposal that could be circulated in advance of the May 2020 Trustees meeting.

**N. Adjournment**

The meeting was adjourned at 1:35 p.m.